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**ATTACHMENT 14.4 Applying Orderer’s approval for Contractor's Sub-contractors**

Contractor = A contractor in a direct contractual relation to Yara

Orderer = Yara

Sub-contractor = A contractor in a direct contractual relation to the Contractor

The Contractor shall Apply for the Orderer’s approval for all sub-contractors it intends to use and before they start to work at the Site by using attachment 14.4. Any chaining of sub-contractors requires always separate negotiations with the contact person of the Orderer. Yara Procurement grants the approvals for the Sub-contractors and maintains a register of the Sub-contractors approved.

The Contractor is responsible for filling in the Sub-contractor information to the form in this attachment 14.4 and for submitting the signed form 14.4 to the purchasing contact person.

The Contractor shall instruct the approved Sub-contractors to register themselves into Ilmoita service and enter the employee details and the Site ID. (See Attachment 14.3 for more information)

The Contractor is responsible for training the approved Sub-contractors the work safety guidelines according to the Agreement.

The Contractor guarantees, that it has both performed the document clearance required by the Finnish Law for this Sub-contractor and checked the Sub-contractor’s accident frequency rate and went through the Orderer’s safety requirements as for the acceptable tools, work permit processes and the risks in the work site with the Sub-Contractor.

The Contractor shall be responsible for filling this application for an approval for a Sub-Contractor, and shall file it signed to the purchasing contact person.

# ATTACHMENT 14.4 Applying Orderer’s approval for Contractor's Sub-contractors

**PLEASE FILL IN THIS FORM**

Contractor: [In a direct contractual relation to Orderer]

Project: [To which project is the approval being applied? Agreement or purchase order number]

PRESENTATION OF SUB-CONTRACTOR

**Sub-contractor:**

Who has ordered the work? [Fill if someone else than Contractor is the Orderer of the work, e.g when chaining)

Company

Address

VAT-number

Description and duration of the work

**Company presentation**

Number of employees and turnover:

References for Contractor:

Accident frequency rate for the last 3 years (LTI):

**Safety clearance**

The Contractor guarantees, that it has performed the safety clearance required for this Sub-contractor as for accident frequency rate, and assessed the use of this Sub-Contractor for the work site. The Contractor guarantees, that the Sub-Contractor has been informed of the following safety practices of the Orderer (please tick):

Gate safety induction and access control

Requirements for tools and their inspections

Work permit practices at the Orderer’s work site

Risks and controlling them at the work site

**Finnish Law**

The Contractor guarantees, that it has performed the document clearance required by the Finnish Law for this Sub-contractor, and that those documents fulfill the requirements of the Finnish Law.

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Date Signature and name clarification